

Traffic Orders - Principles and Good Practice



Overview

Traffic Orders are an essential requirement for just about every enforceable restriction that applies to the highway, and will be required for the construction and operation of many transport infrastructure schemes.

This course provides delegates with an understanding of the formal stages involved in processing of permanent, temporary and experimental Traffic Orders together with associated notices that can be used to control the use of the highway.

The course will offer valuable insight into the process for creating these legal documents, where they are best used and the limits of their powers. The format of the course includes group work and case studies covering the format, interpretation and use of the different traffic orders, and is delivered by a leading Traffic Order practitioner.

Learning outcomes

On completion of this course delegates will:

- Have a clear understanding of each type of Traffic Order
- Have a general understanding of the legal powers and legislation that relates to the different Traffic Orders and temporary notices
- Understand why Traffic Orders are necessary and where they are used
- Understand the legal responsibilities and appreciate the timescales involved in making orders and be able to plan the implementation of different types of Traffic Orders and notices
- Be acquainted with the terms and phraseology associated with Traffic Orders
- Be capable of interrogating Traffic Orders and interpreting their meaning

Who Should attend

The course is suitable for those who have a regular need to request, produce or interpret all forms of Traffic Orders: delegates from highway and traffic engineering, parking management, temporary works co-ordination, reps and appeals management and project management backgrounds. It will also be valuable for those who manage teams for whom Traffic Orders play a significant role.

Topics Covered

- Different types of Traffic Orders
- Other similar notices
- Legal powers used in Traffic Order introduction and application
- Which design options need Traffic Orders
- Signing and lining - TSRGD 2016
- Implementation
- Design requirements
- Consultation process
- Dealing with objections
- Making the Order
- Traffic Order Formats - Illustrated with examples and case studies
- Written Orders
- Map based Orders
- General interpretation and use of Traffic Orders

Programme*

Registration

Welcome

What is a traffic Order?

- Different types of Traffic Orders
- Legal Powers

Break

Permanent Traffic Orders

- Preparation and timeline
- Where and when?
- Processes and examples

Lunch

Temporary Traffic Orders

- Preparation and timeline
- Where and when?
- Processes and examples

Break

Experimental Traffic Orders

- Preparation and timeline
- Where and when?
- Processes and examples

Notices

- Emergency
- Five day
- Process and examples

Exercise

Recap

Q&A

Evaluation

Close

*Please note that this is a preliminary programme and is subject to change

Traffic Orders

Principles and Good Practice

Registration Form

Title	First Name	Surname
Position		
Organisation	Department	
Email		
Telephone		
Address		Post Code
Dietary or access requirements		

Attendance Fees (Please write amount)

Standard Rate _____ + VAT	CILT/Local Authority/Charity Rate _____ + VAT
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Method of Payment

Card Number	_____	CVS Code	_____	Expiry Date	_____
Card Holder's name and address (if different from above)					
Post Code	_____	Purchase Order Number			

Invoice	_____	Invoice name and address (if different from above)
Please attach a copy of your purchase order made payable to PTRC		

Cheque	_____	Enclosed for £ _____ made payable to PTRC
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Signature Authorisation I have read and accept the terms and conditions

Name	Signature
Date		

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Terms & Conditions

1 Registration Form Applications should be made on the official registration form. Photocopies are accepted. One form should be completed for each delegate attending the event. It is important that all sections are completed legibly. Delegates are advised to retain a copy of the registration form for reference before sending. **2 Fee** Fees include attendance at lectures, lecture notes, lunch and all refreshments unless otherwise indicated. Fees do not include overnight accommodation, breakfast and evening meals unless stated. **3 Acknowledgement** Receipt of a registration form will be acknowledged by email, delegates will be sent an invoice and an email of acknowledgement. Joining instructions, including a map, will be sent to each delegate by email approximately one week before the start of the event. **4 Payment** Unless otherwise stated payment in full must be made at the time of booking. All prices are exclusive of VAT, unless stated otherwise. **5 Cancellation** All cancellations, or alterations to a booking, must be received in writing. To avoid cancellation penalties, substitutes will be accepted at any time, if notified in writing and in advance of the event. Adjustments in fees will be made if there is any change in fee category. Cancellations received in writing up to 7 days before an event will be subject to an administration fee of £75 + VAT or the event delegate fee whichever is the lower. Cancellation within 14 days of the event date or a 'no show', will be liable for the full fee. **6 Disclaimer** PTRC reserves the right to vary the programme and to cancel an event if it is under subscribed or for any other reason. In the event of cancellation, where reasonably possible, PTRC aims to give delegates at least one week's notice and the fee will be refunded in full. PTRC will not be held liable for any pre-booked travel, accommodation or similar costs incurred under any circumstances whatsoever. **7 Data Protection** Details will be held on a database in accordance with the 1998 Data Protection Act. Information will be used for internal marketing purposes only and will not be shared with any external organisations.